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TONGMYONG UNIVERSITY

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TONGMYONG UNIVERSITY
Fall Semester, 2026

Admissions Guide for International Applicants

POSTGRADUATE COURSE

Postgraduate Course

1. Application schedule

Progress	1st Round	2nd Round
Application submission	2026. 4. 13.(Mon) ~ 4. 30.(Thu)	2026. 6. 1.(Mon) ~ 6. 18.(Thu)
	※ Application & Document Submission: Online via www.uwayapply.com & Hard Copies by Mail.	
Screening	2026. 5. 6.(Wed) ~ 5. 31.(Thu)	2025. 6. 22.(Mon) ~ 7. 8.(Wed)
Admission result notification	5. 27.(Web)	7. 14.(Tue)
Payment of tuition fees	5. 27.(Wed) ~ 6. 5.(Fri)	7. 14.(Tue) ~ 7. 27.(Mon)
Semester Opening Date	2026. 9. 1.(Tue)	

※ The above schedule is subject to change depending on the university's circumstances and the progress of admissions.

2. Admission Schedule

① Application and Documents submission
- Submitted post or in person

② Document screening for qualification
※ Interview if necessary (Face to face or ZOOM)

③ Acceptance Announcement
④ payment of Tuition
⑤ Issuance of COA (Certificate of Admission)

⑥ Apply for Visa and Visa Approval
⑦ Final Enrollment and Issuance student ID and Course Registration

※ The implementation and format of the interview may vary depending on the program and department.

3. Evaluation Method

Evaluation Criteria & Ratios

Course	Screening Method	Details
Master	Documents screening 100%	The comprehensive evaluation of the language certificate, academic performance, and other documents submitted by the applicant. ※ Interviews (online or offline) will be conducted if necessary.
Doctoral		

Selection Criteria

1. Applicants will be selected in order of the total evaluation score. However, applicants may not be admitted if they are deemed not to meet the required academic ability.
2. In the case of a tie, all tied applicants will be admitted.
3. Applicants will be disqualified if required documents are incomplete or if any submitted information is found to be false.

4. Admission Process

Admission - Online Application

- How to Apply: Online via https://www.uwayapply.com
- Online Application Instructions

① Sign up / Log in

② Select University & Admission Type

③ Fill out Online Application
④ Upload Required Documents
⑤ Pay Application Fee

⑥ Submission Complete / Check Application Number
⑦ Submit Original Documents

Mailing Address for Original Documents

KOREAN: [48520] 부산광역시 남구 신선로 428 동명대학교 국제교류팀(17번 건물 304호) 대학원 입시담당자

ENGLISH: Graduate School Admission Officer, Room 304, Building 17, Tongmyong University, 428, Sinseon-ro, Nam-gu, Busan, Republic of Korea [Zip code: 48520]

Notes on Application Submission

- In-person submission of original documents is not accepted outside of business hours, including weekends and public holidays. Documents sent by post, registered mail, or courier must arrive by the submission deadline.
- Applicants who fail to submit original documents within the designated period will be excluded from the screening process.

5. Eligibility Requirements

Academic Qualifications

Section	Course	Qualifications	Notes
Freshman	Master	Applicants and their parents are foreign nationals without Korean citizenship and Earned(Or graduation is expected by the previous month of each semester) a Bachelor's degree in a domestic or abroad university	※ Applicants with dual nationality are not eligible to apply. ※ Prospective graduates must submit their final graduation and academic transcripts by February 20, 2026 (Fri). ※ Applicants for transfer admission must cousult with the person in charge of admissions before applying.
	Doctoral	Applicants and their parents are foreign nationals without Korean citizenship and Earned(Or graduation is expected by the previous month of each semester) a Master's degree in a domestic or abroad university	
Transfer	Master/ Doctoral	Person who has completed Master's and doctoral degrees in domestic and foreign graduate schools for a certain period of time	

Language Proficiency Requirements

Course	Eligibility Criteria (Must meet at least one of the following conditions)
Korean Track	• Applicants who have obtained TOPIK Level 3 or higher • Applicants without TOPIK who, if necessary, are recognized for their Korean language proficiency through an interview. ※ Applicants without proof of language proficiency are required to complete the university's Korean language program after admission
English Track	• Applicants who have achieved a minimum score of IELTS 5.5, TOEFL iBT 80, TOEFL PBT 550, or TEPS 550 • Applicants who can provide proof of completing secondary or higher education entirely in English • Applicants without English proficiency certificate, who, if necessary, are recognized as having sufficient English proficiency through an interview

※ Applicants admitted to the Korean Track who do not possess the above language qualifications are required to complete a separate Korean language program at the university after admission.

※ For applicants who do not submit language proficiency test scores, their language ability may be assessed through an interview, if necessary, and the final admission decision will be made accordingly.

※ Language proficiency test scores are considered valid only if their expiration date is after the start date of the semester.



6. Required Documents

Section	Application documents	
1. Essential	[1-1] Application from (including personal statement, research plan for Doctoral applicants)	
	[1-2] Passport copy	
	[1-3] Color photograph 3 copies (passport photo: 3.5cm×4.5cm/white background)	
	[1-4] (If applicable) ROK Alien Registration Card copy	
	[1-5] Applicants residing overseas must submit a tuberculosis (TB) test report (including a chest X-ray) issued by a designated hospital – only for those who will reside in the dormitory after admission.	
2. Nationality	[2-1] Parents' ID card (or passport) copy (notarized in English if it is not in English)	
	[2-2] Family Relations Certificate with parents (notarized in English if it is not in English)	
3. Language	[3-1] (If applicable) Language test result (TOPIK, IELTS, TOEFL, TEPS) ※ Valid only if the expiration date is after the start date of the semester	
4. Educational background	[4-1] Certificate of the Bachelor's degree graduation (or expectant graduation) (notarized for Academic Certification*)	
	[4-2] Transcript of the Bachelor's degree course (notarized in English if it is not in English)	
	Additional Documents only for Doctoral course	[4-3] Certificate of the Master's degree graduation (or expectant graduation) (notarized for Academic certification)
		[4-4] Transcript of the Bachelor's degree course(notarized in English if it is not in English)
		[4-5] Research plan (including Career and Research performance) - designated Form
		[4-6] For the applicants applying to the major different from master's degree course, Recommendation Letter from the principal professor of applying major of TU
	Notarized academic documents (in Korean or English): Submit one of the following (①, ②, or ③). (However, for institutions located in China, only option ③ is accepted.) ① Degree (academic) documents authenticated with an Apostille ② Degree (academic) documents verified by the Korean consulate in the country of the issuing institution or by a foreign consulate in Korea ③ For degrees obtained in China, an academic degree verification report issued by the China Academic Degrees and Graduate Education Development Center (CDGDC)	
5. Financial capacity	[5-1] Certificate of bank balance(Only original) ※ Must be issued within 30 days from the application date (If the certificate has a validity period, it is recognized up to 6 months from the issue date) ① Applicants residing abroad - A certificate of a bank balance in the name of the applicant or the applicant's parents(siblings, etc. are excluded). ※ If not in English, a notarized English translation is required - Balance amount at least KRW 16,000,000(USD 12,000) or more. - The balance must be maintained until the semester opening date. ② Applicants residing in Korea - Must submit the original balance certificate issued by a bank in Korea - Balance amount at least KRW 16,000,000 or more(Successful applicants will be required to submit an updated bank balance certificate later) ※ For applicants from Tongmyong University's Korean language program, balance amout at least KRW 8,000,000 or more.	
	**Financial guarantor : Only parents of applicants are acceptable	

※ Applicants who obtained their degree in China must submit all of the following documents for academic verification:

- Notarized copies of the graduation certificate and academic transcript (with English translation)
- An academic degree verification report issued by the China Academic Degrees and Graduate Education Development Center (CDGDC)

7. Admission unit

School	Affiliation	Admission Unit(Major)	Master		Doctoral	
			Freshman	Transfer	Freshman	Transfer
Graduate School of General (2 years Course) (Korean Track)	Engineering	Dept. of Computer & Media Engineering	○	○	○	○
		Dept. of Electrical, Electronical & Information Communication Engineering	○	○	○	○
		Dept. of Mechanical System Engineering	○	○	○	○
		Dept. of Shipbuilding and MarineEngineering	○	X	X	X
		Dept. of Port Logistics System	○	○	X	X
		Dept. of Architecture	○	○	○	○
		Dept. of Architectural Engineering	○	○	○	○
	Humanities and Social science	Dept. of Business Administration	○	○	○	○
		Dept. of Hospitality & Tourism Management	○	○	○	○
		Dept. of Mass-communication & Advertising	○	○	○	○
		Dept. of Global Humanities and Content	○	○	X	X
		Dept. of Counseling and Clinical Psychology	○	○	○	○
		Dept. of Global Korean Studies	○	○	○	○
		Dept. of Security Policy	○	X	X	X
	Art	Dept. of Design	○	○	○	○
		Dept. of Beauty Art Cosmetology	X	X	○	○
		Dept. of Sports Science	○	X	X	X
Graduate School of Welfare Industry (2.5 years Course) (Korean Track)	Humanities and Social science	Dept. of Social Welfare	○	○	X	X
		Dept. of Early Childhood Education	○	○	X	X
	Art	Dept. of Beauty Art Cosmetology	○	○	X	X
	Natural Sciences	Dept. of Companion Animal Industry	○	X	X	X
		Dept. of Speech Language Pathology and Aura	○	X	X	X
		Dept. of Pet Grooming and Behavior Correction	○	X	X	X
International Graduate School (2.5 years course) English Track)	Humanities and Social science	Dept. of Global Business (Global Business and Logistics Major) (Port/Logistics Management Major)	○	X	X	X
	Engineering	Dept. of AI Convergence	○	X	X	X

8. Application Fee / Tuition / Scholarshi

※ **The following details are subject to change depending on the circumstances of the university.**

Screening fee

Course	Application fee	Remarks
Master	KRW 70,000	Payment through the online application system
Doctoral	KRW 70,000	

Tuition

Course	Affiliation	Admission fee	Tuition
Master	Humanities and Social science	KRW 550,000	KRW 2,852,000
	Engineering / Art	KRW 550,000	KRW 3,661,000
	Natural Sciences	KRW 550,000	KRW 3,468,000
Doctoral	Humanities and Social science	KRW 550,000	KRW 2,925,000
	Engineering / Art	KRW 550,000	KRW 3,855,000

Scholarship

Scholarship	Selection Criteria	Scholarship rate
Tongmyong Scholarship	Applicants for one of the following: • graduate from Tongmyong University including Graduate School • recommended by MOU singing organization	Admission fee exemption
International student Scholarship A	Previous semester GPA 3.0/4.5 or higher and the holder of TOPIK 4, IELTS 6.0, TOEFL iBT 85, TOEFL PBT 563, TEPS 600 or more However, only GPA is applied to freshmen	Tuition 30% reduction
International student Scholarship B	Previous semester GPA 3.0/4.5 or higher and the holder of TOPIK 3, IELTS 5.5, TOEFL iBT 80, TOEFL PBT 550, TEPS 550 or more However, only GPA is applied to freshmen	Tuition 20% reduction

※ The scholarship granted at the time of admission will be maintained throughout the regular semesters. If you take a leave of absence, you must submit a valid language proficiency certificate again upon returning.

※ If a student who initially received International Scholarship B later submits a language certificate that meets the requirements for Scholarship A, Scholarship A will be granted from the following semester onward.

9. Additional fees

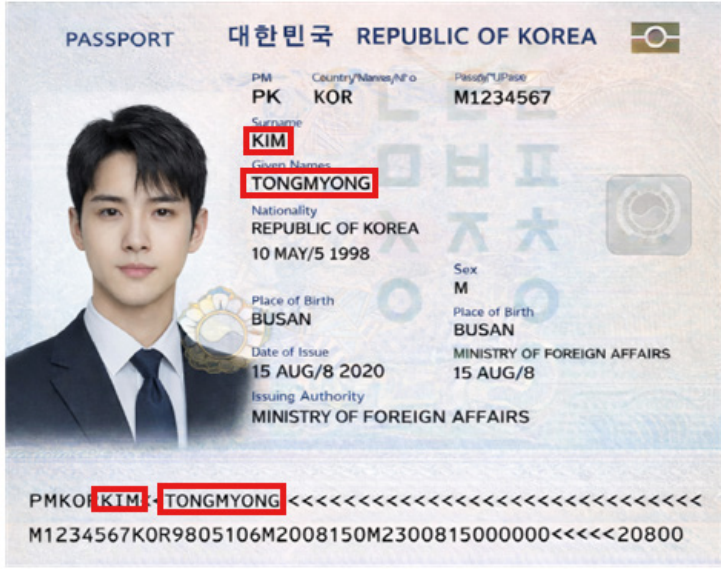
Additional fees

1. Insurance fee KRW 200,000(Included in tuition invoice) - Insurance for Student's safety After enrolling at our university
2. Dormitory Fee(for 6 months, Including meals) : KRW 1,900,000 (If you choose, could be included in tuition invoice)
3. Among the successful applicants for the Korean Track, those who do not submit TOPIK are required to complete at Korean Language course. Korean Language Course(2 semesters) tuition fee: KRW 1,200,000 won (Included in tuition invoice)
4. KRW 35,000 of immigration registering fee and etc.

10. Important Notes

Important Notes for Online Application

1. Application Deadline
   - 1st Round: April 13, 2026 – April 30, 2026 (until 17:00, Korea Standard Time, KST)
   - 2nd Round: June 1, 2026 – June 18, 2026 (until 17:00, Korea Standard Time, KST)
2. Applicants must carefully review this admissions guideline before applying to avoid any errors, and complete the application in accordance with the guidelines posted on the International Affairs Office website.
3. Applicants must ensure that all information entered is accurate. Once the application is submitted, no modifications can be made. The university shall not be responsible for any disadvantages caused by input errors, omissions, or inaccuracies.
4. Applicants must provide accurate contact information, including a reachable phone number. Any disadvantages resulting from failure to be contacted due to incorrect information will be the sole responsibility of the applicant.
5. The application will be considered complete only after both the online application form is submitted and the application fee is paid.
6. Changes to the applied program or department are not allowed after submission of the application.
7. All required documents listed on the online application system must be uploaded within the application period. Failure to submit required documents, or submission of unidentifiable documents, will result in disqualification. Any resulting disadvantages shall be the sole responsibility of the applicant.
8. When entering the applicant's name in English, the order must exactly match that shown on the passport (Last Name, First Name). Example: The name must be entered in the same order as shown in the Machine Readable Zone (MRZ) at the bottom of the passport.



Important Notes for Online Application

1. The application fee and submitted original documents will not be returned.
2. Any bank transfer fees incurred for tuition or other refunds shall be borne by the applicant.
3. The results of the admission process (including evaluation scores, evaluation details, and reasons for rejection) will not be disclosed under any circumstances.
4. If any false information is found in the submitted documents, or if admission is obtained through fraudulent or improper means, the admission offer or enrollment will be revoked at any time, before or after admission.
5. During the admission period, applicants must regularly check the university's International Affairs Office website and their email, and follow all instructions. Any disadvantages resulting from failure to do so (e.g., cancellation of admission) shall be the applicant's responsibility.
6. Admission may be revoked even after acceptance if any of the following applies: the applicant is found ineligible, fraudulent practices such as document falsification or proxy interviews are discovered, or entry into the country is denied (e.g., visa rejection).
7. In addition to the submitted documents, the university may request additional documents if necessary for qualification screening. The International Affairs Office reserves the right to adjust the list of required documents at its discretion.

8. Even after the admission process is completed, additional documents may be required for visa issuance or status change.
9. The Certificate of Admission will be issued only to students who have completed full payment of tuition.
10. Department names may be subject to change depending on university circumstances, and any changes will be individually notified.
11. Applicants who are expected to graduate must submit their final academic certificate by August 28, 2026. Failure to do so will result in cancellation of admission.
12. After acceptance, the university will issue a Certificate of Admission for the purpose of applying for a student visa. However, the student visa is not issued by the university; applicants must apply for the visa in person at the Korean embassy or consulate in their home country.

Important Notes on Application Form and Required Documents

1. Only successful applicants are required to submit original documents by post or in person. Submission via email or other electronic means is strictly not permitted.
2. All submitted documents, forms, and translations must be in Korean or English. Documents issued overseas must be translated into Korean or English and notarized before submission.
   ※ All documents, including the application form, must be submitted as originals or as notarized translations with consular authentication or Apostille certification.
3. In principle, all submitted documents must be originals. If a document cannot be reissued, a notarized copy must be submitted along with a certification confirming that it is identical to the original.
4. All submitted documents and records will not be returned. (For documents required for visa application, such as academic or financial documents, applicants must prepare additional copies in advance.)
5. All documents must be submitted in the order listed. Any disadvantages resulting from incomplete documentation, alteration or forgery, errors or omissions, translation inaccuracies, failure to comply with the application guidelines, illegible documents, incorrect contact information (phone number, email, etc.), or any other fraudulent methods shall be the responsibility of the applicant (including cancellation of admission).
6. Applicants who do not possess valid language proficiency test scores at the time of application may still be eligible for a first-semester scholarship if they submit the original language test score report to the International Affairs Office by the last business day before the start of the semester (i.e., the last business day of the month prior to the semester start). (Prior consultation is required.)

Interpretation of the Admissions Guidelines

1. The Korean version of these admissions guidelines shall be the original and governing version. In the event of any discrepancies in interpretation between the Korean version and translations in other languages, the Korean version shall prevail.
2. Any matters not specified in these guidelines shall be determined by the University Admissions Committee.

International Student Insurance Enrollment

1. Before Alien Registration:
   International students must enroll in a group insurance plan (coverage period: 12 months) arranged by the university. The insurance premium must be paid at the time of tuition payment (excluding those already residing in Korea).
2. After Alien Registration:
   Students are mandatorily enrolled in the National Health Insurance and must pay the insurance premium for the following month by the 25th of each month.
   - In accordance with the National Health Insurance Act and its Enforcement Regulations, international students have been mandatorily enrolled as local subscribers of the National Health Insurance since March 2021. (Enrollment is activated immediately upon completion of alien registration after entry into Korea.)

Authentication of Academic Documents

Applicants of Non-Chinese Nationality

▶ **For applicants who studied in countries that are signatories to the Apostille Convention (128 countries):**
Applicants must obtain an Apostille certificate for documents such as the certificate of enrollment, academic transcript, and certificate of graduation (or expected graduation) issued by the foreign school, from the designated authority of the country where the institution is located (e.g., Ministry of Foreign Affairs), and submit them.

▶ **For applicants who studied in countries that are not signatories to the Apostille Convention:**
Applicants must obtain either a "Confirmation of Overseas Educational Institution" or a "Consular Authentication" for documents such as the certificate of enrollment, academic transcript, and certificate of graduation (or expected graduation), issued by the Korean embassy or consulate in the respective country, and submit them.

※ To check whether a country is a member of the Apostille Convention: https://consul.mofa.go.kr/cipe/0110/CIPE0110ApIntrcn.do

Applicants of Chinese Nationality

▶ Applicants must obtain and submit a Verification Report of Academic Credentials and Degree issued by the China Higher Education Student Information and Career Center (CHSI) (https://www.chsi.com.cn/).

▶ In addition, applicants must submit notarized translations of their certificate of graduation and academic transcript.

※ List of Apostille Convention Member Countries

Continent	Member Countries
Asia, Oceania	New Zealand, Niue, Marshall Islands, Mauritius, Mongolia, Vanuatu, Brunei, Samoa, Singapore, Australia, India, Indonesia, Japan, China (including Macao and Hong Kong), Cook Islands, Tajikistan, Tonga, Pakistan, Palau, Fiji, Philippines, Republic of Korea
Europe	Georgia, Greece, Netherlands, Norway, Denmark, Germany, Latvia, Russia, Romania, Luxembourg, Lithuania, Liechtenstein, North Macedonia, Monaco, Montenegro, Moldova, Malta, Belgium, Belarus, Bosnia and Herzegovina, Bulgaria, Cyprus, San Marino, Serbia, Sweden, Switzerland, Spain, Slovakia, Slovenia, Armenia, Iceland, Ireland, Azerbaijan, Andorra, Albania, Estonia, United Kingdom, Austria, Uzbekistan, Ukraine, Italy, Czech Republic, Kazakhstan, Kosovo, Croatia, Kyrgyzstan, Türkiye, Portugal, Poland, France, Finland, Hungary
North America	United States (including Guam, the Northern Mariana Islands, Saipan, and Puerto Rico), Canada
Central and South America	Guyana, Guatemala, Grenada, Nicaragua, Dominican Republic, Dominica, Mexico, Barbados, Bahamas, Venezuela, Belize, Bolivia, Brazil, Saint Lucia, Saint Vincent and the Grenadines, Saint Kitts and Nevis, Suriname, Argentina, Antigua and Barbuda, Ecuador, El Salvador, Honduras, Uruguay, Chile, Costa Rica, Colombia, Trinidad and Tobago, Panama, Peru, Paraguay, Jamaica
Africa	Namibia, South Africa, Liberia, Lesotho, Malawi, Botswana, São Tomé and Príncipe, Senegal, Seychelles, Eswatini, Cabo Verde, Burundi, Tunisia
Middle East	Morocco, Bahrain, Saudi Arabia, Oman, Israel

11. Student Dormitory Information

Dormitory Fee: Approximately KRW 1,900,000 for 6 months (including 2 meals per day on weekdays, excluding weekends)

Dormitory Application: Optional

※ Applicants who wish to apply for the dormitory must contact the person in charge after admission and before tuition payment.

12. Contact Information

Contact Information

Homepage https://www.tu.ac.kr/global

Address: International Affairs Team, Office of International Affairs,Tongmyong University, Room 304, Building No. 17, 428 Sinseon-ro, Nam-gu, Busan 48520, Republic of Korea

Tel: +82-51-629-3012

E-mail: tuapply@tu.ac.kr **Fax:** +82-51-629-3029

13. TU Campus map



1	University Main Office Building	10	Tongmyong University Library	19	Busan International College Main Office Building (BIC)	27	Main Gate 1	37	Parking lot 3
2	Health and Welfare Building	11	Tongmyong Hall (TU Hall)	20	Rest Area (Convenience Store)	28	Main Gate 2	38	Parking lot 5
3	Architecture and Design Building	12	Companion Animal Studies Building	21	International Industry-University Cooperation Center (ROTC Building)	29	Main Gate 3	39	Shuttle Bus Stop
4	Graduate School	13	ICT Building #2	22	Gaonnuri (Student Lounge)	30	Parking lot 1	40	Majitrak
5	Architectural Engineering Practice Building	14	ICT Building #3	23	TU Founder's Grave	31	Parking lot 2	41	Fountain
6	Student Union	15	ICT Building #1	24	Do-ing Building	32	Track and Field 1	42	Student Lounge(Cafe)
7	Tongmyong Stadium	16	Professorial Research Building	25	Fountain	33	Track and Field 2	43	Tongmyong Student Residence Hall 1
8	Student Welfare Building	17	Busan International College Academic Building (BIC)	26	Yongma Square	34	Circular Square	44	Tongmyong Garden
9	Tongmyong Student Residence Hall 2	18	Tongmyong Technical High School			35	Parking Control Center	45	Sports Facilities Administration Office
						36	Sports Facilities		

